

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, November 9, 2004, at 4:30 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Sweeney, Members Sorensen, Berglund, Bass, Bostic, Gordon, Hoselton, Renner and Segobiano

Members Absent: None

Staff Present: Mr. John Zeunik, County Administrator, Mr. Terry Lindberg, Assistant County Administrator, Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/
Elected Officials

Present: Mr. Craig Nelson, Director, Information Services; Ms. Jackie Dozier, County Auditor

Others Present: None

Chairman Sweeney presented the minutes from the October 12, 2004 Executive Committee meeting for approval.

Motion by Berglund/Bass to approve and place on file the minutes of the October 12, 2004 meeting.
Motion carried

Chairman Sweeney presented six reappointments and one appointment for which the Committee's advice and consent is sought.

Motion by Hoselton/Renner to recommend approval of the reappointments and appointment as recommended by the Chairman.
Motion carried.

Chairman Sweeney presented a request for approval of a Proclamation Declaring the Official Christmas Ornament for the Town of Normal, City of Bloomington and McLean County.

Motion by Bass/Renner to recommend approval of the Proclamation Declaring the Official Christmas Ornament for the Town of Normal, the City of Bloomington and the County of McLean, Illinois.

Mr. Bass asked if this Proclamation is a profitable endeavor for East Seals. Mr. Segobiano asked why it is necessary to endorse a fund-raising effort for one not-for-profit organization in the County. Mr. Zeunik explained that the Proclamation states that this is the official Christmas Ornament for the City, Town and the County

Motion carried.

Chairman Sweeney presented a request for approval to accept the grant from the Office on Violence Against Women for Funding under the FY'04 Safe Havens: Supervised Visitation and Safe Exchange Program.

Motion by Bostic/Gordon to recommend approval of the request to accept the Grant from the Office on Violence Against Women for Funding under the FY'04 Safe Havens: Supervised Visitation & Safe Exchange Program.

Mr. Sorensen asked why this request is coming through the Administrator's Office and not one of the offices associated with the Courts. Mr. Zeunik replied that this is a pass-through grant that is similar to the Show Bus Grant. The Children's Foundation prepared the application, but is unable to receive the grant directly. The money must flow through a political subdivision. The funding, as with Show Bus, is one line item in the County Board's budget and not under any particular office. Mr. Segobiano asked for further clarification of the need for the flow-through with the County. Mr. Zeunik stated that the grant must be awarded to a Government entity. The County receives the grant funding and then forwards the funds to the Children's Foundation. Mr. Lindberg explained that the County requests funds quarterly from the U.S. Department of Justice. Within two days of the release of the grant funds, the County transfers the grant monies electronically to the Children's Foundation.

Motion carried.

Chairman Sweeney presented a request for approval of a Resolution of the McLean County Board authorizing and approving a Purchase of Services Agreement between McLean County and the Children's Foundation for the provision and administration of a Supervised Visitation and Safe Exchange Grant Program.

Motion by Berglund/Renner to recommend approval of a Resolution of the McLean County Board Authorizing and Approving a Purchase of Services Agreement between McLean County and the Children's Foundation for the Provision and Administration of a Supervised Visitation and Safe Exchange Grant Program.

Mr. Zeunik stated that this is a direct parallel to the Show Bus grant wherein the County receives the grant money from the Illinois Department of Transportation and enters into a Purchase of Services Agreement with Show Bus to provide the services in the County. Mr. Hoselton asked if the County gives the money in full or if it is awarded a little at a time. Mr. Lindberg replied that it is an automated draw-down system wherein they make a request through the Treasurer's Office, the Treasurer makes an electronic request to the U.S. Department of Justice and, after the County receives the Funds, a wire transfer is made to the Children's Foundation Account. Mr. Zeunik further explained that when the County's audit is completed by the outside auditor, this is part of the single audit of grant funds received and is required to be filed with the Single Audit Clearing House. Mr. Segobiano asked if any of the recipients of the grants pay for part of the outside audit. Mr. Zeunik replied that the only way to recover any of those expenses is if the grant permitted the County to receive an indirect cost or administrative surcharge as part of the total grant that would come back to the County to offset the cost of the outside audit and the time and effort of the Treasurer's Office. Mr. Lindberg noted that the money comes in on a quarterly basis and does not accumulate interest.

Motion carried.

Chairman Sweeney presented a request for approval of an Intergovernmental Agreement supporting an Integrated Justice System with the Village of Gridley.

Motion by Hoselton/Renner to recommend approval of an Intergovernmental Agreement Supporting an Integrated Justice System with the Village of Gridley.

Mr. Hoselton asked if the criteria of responsibilities for the County and the city or village are the same for every community. Mr. Nelson indicated that it is a standard form for all municipalities.

Motion carried.

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Chairman Sweeney presented a request for approval of a Professional Services Contract with Integrity Solutions for the Development of an Export Tool (Circuit Clerk's "GAVEL" Civil System).

Motion by Renner/Bass to recommend approval of the Professional Services Contract with Integrity Solutions for the Development of an Export Tool (Circuit Clerk's "GAVEL" Civic System).
Motion carried.

Chairman Sweeney introduced Mr. Zeunik to present the review of the FY'2005 Recommended Budget for the County Board.

County Board – 0001-0001 can be found on pages 1-4 of the Recommended Budget and pages 25-29 of the Summary. Mr. Zeunik stated that the County Board's budget is always the last budget to be reviewed. He reported that the total revenue increase is 2.70% and the total expenses in the Board's budget are down 1.14%. Mr. Zeunik noted that there is a reduction of \$2,000 in the proposed General Fund Property Tax Levy. The projected tax rate is \$0.24988 per \$100 of equalized assessed value. Mr. Zeunik stated that there is no change in the staffing levels and a few minor changes in the 600 and 700 accounts. He noted that, pursuant to the Board's action, all of the vehicles to be purchased in the General Fund have been consolidated under "Purchase of Vehicles." Mr. Zeunik acknowledged that \$96,000 is anticipated for five-six police pursuit vehicles and a transport van for the Coroner's Office.

Motion by Sorensen/Bostic to recommend tentative approval of the County Board – 0001-0001 FY 2005 Recommended Budget as submitted.
Motion carried.

Mr. Matt Sorensen, Chairman, Finance Committee, reported that the Finance Committee had one item for action, which is a request for approval of an Ordinance authorizing the execution and delivery of an Intergovernmental Cooperation Agreement to Assist 2005 Single-Family Mortgage Revenue Bond Program. He noted that this was done last year and the Finance Committee recommends approval this year.

Motion by Sorensen/Renner to recommend approval of an Ordinance authorizing execution and delivery of an Intergovernmental Cooperation Agreement: Assist 2005 Single-Family Mortgage Revenue Bond Program.

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Mr. Hoselton asked if the figure was increased to \$3,000,000. Mr. Sorensen replied that it was increased to no more than \$300,000,000. He stated that the usage last year in McLean County was \$9.1 million in mortgages.

Motion carried.

Mr. Sorensen pointed out that the Finance Committee will be presenting the new health insurance rates to the Board and he thanked Mr. Lindberg and his committee for their success in capping the insurance increase to 4.5%.

Chairman Sweeney asked if there were any questions for Mr. Sorensen. Hearing none, he thanked him.

Mr. Tari Renner, Chairman, Justice Committee noted that the Justice Committee brings four items for action to the Executive Committee. The first action item is a request for approval of an Interagency Agreement between Mid Central Community Action and McLean County through the McLean County Sheriff to provide services related to the Multi-Disciplinary Domestic Violence Grant.

Motion by Renner/Gordon to recommend approval of an Interagency Agreement between Mid Central Community Action and the County of McLean, Illinois through the McLean County Sheriff to provide Services related to the Multi-Disciplinary Domestic Violence Grant.

Motion carried.

Mr. Renner presented the second item, namely a request for approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2004 Combined annual Appropriation and Budget Ordinance Multi-Disciplinary Violence Grant Fund 0160 for the Sheriff's Department.

Motion by Renner/Bostic to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance Multi-Disciplinary Domestic Violence Grant Fund 0160.

Motion carried.

Mr. Renner presented a request for approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance in the Sheriff's Department.

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Motion by Renner/Bostic to recommend approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance in the Sheriff's Department.

Mr. Sorensen asked how this will be used. Mr. Zeunik replied that it is a Law Enforcement Grant of \$4,000 for the purchase of two tasers for the Correctional Officers.

Motion carried.

Mr. Renner presented the final action item, namely a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance Domestic Violence Grant Fund 0160 in the State's Attorneys Office.

Motion by Renner/Bostic to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance Domestic Violence Grant Fund 0160.
Motion carried.

Mr. Renner reported that there are two items to be presented to the Board.

Chairman Sweeney asked if there were any questions for Mr. Renner. Hearing none, he thanked him for attending.

Mr. George Gordon, Chairman, Land Use and Development Committee, reported that the Land Use and Development Committee had no items for action for the Executive Committee and will be presenting two items to the Board.

Chairman Sweeney asked if there were any questions for Mr. Gordon. Hearing none, he thanked him for attending.

Ms. Diane Bostic, Chairman, Property Committee, reported that the Property Committee had no items for Committee action. She stated that annual lease renewals will be presented to the County Board.

Chairman Sweeney asked if there were any questions for Ms. Bostic. Hearing none, he thanked her for attending.

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Mr. Duffy Bass, Chairman, Transportation Committee, reported that the Transportation Committee had no items for Committee action. He noted that there are two petitions for bridge engineering agreements in Lexington and Downs to be presented to the Board. Mr. Bass reported that two wooden pole bridges have been retired.

Chairman Sweeney asked if there were any questions for Mr. Bass. Hearing none, he thanked him.

Mr. Zeunik reminded the Committee that on Wednesday, December 1, the County-wide elected officials will be sworn in and the County Board swearing in will be Monday, December 6 at 8:30 a.m., with the Board's reorganization meeting immediately thereafter at 9:00 a.m.

Chairman Sweeney asked if there were any questions for Mr. Zeunik. Hearing none, he thanked him.

Chairman Sweeney stated that he would turn it over to Vice-Chairman Sorensen for the Executive Committee and the Finance Committee Budgets.

Motion by Sorensen/Renner to recommend approval of the Departmental Budgets under the Oversight of the Executive Committee as submitted.
Motion carried.

Motion by Sorensen/Bostic to recommend approval of the Departmental Budgets under the Oversight of the Finance Committee.
Motion carried.

Chairman Sweeney stated that the next item is the Justice Committee and Chairman Renner.

Motion by Renner/Gordon to recommend approval of the Departmental Budgets under the Oversight of the Justice Committee.
Motion carried.

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Chairman Sweeney stated that next item is the Land Use and Development Committee and Chairman Gordon.

Motion by Gordon/Bostic to recommend approval of the Departmental Budgets under the Oversight of the Land Use and Development Committee as presented.
Motion carried.

Chairman Sweeney stated that the next item is the Property Committee and Chairman Bostic.

Motion by Bostic/Renner to recommend approval of the Departmental Budgets under the Oversight of the Property Committee as presented.
Motion carried.

Chairman Sweeney noted that the last item is consideration of the Transportation Committee and Chairman Bass.

Motion by Bass/Hoselton to recommend approval of the Departmental Budgets under the Oversight of the Transportation Committee as presented.
Motion carried.

The remainder of the budgetary items will be handled by Vice-Chairman Sorensen.

Motion by Sorensen/Gordon to recommend approval of the FY'2005 Combined Annual Appropriation and Budget Ordinance, as recommended by the Oversight Committees.
Motion carried.

Motion by Sorensen/Bass to recommend approval of the McLean County 2004 Tax Levy Ordinance.
Motion carried.

Motion by Sorensen/Bostic to recommend approval of the Amendment to the Full Time Equivalent (FTE) Resolution for Fiscal Year 2005.
Motion carried.

Motion by Sorensen/Gordon to recommend approval of the Five Year Capital Improvement Budget as recommended by the Oversight Committees.
Motion carried.

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Chairman Sweeney presented the October 31, 2004 bills as recommended and transmitted by the County Auditor for payment. The fund total for the month is \$195,307.44.

Motion by Bostic/Bass to approve the Executive Committee bills for October 31, 2004 as presented to the Committee by the County Auditor.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 4:57 p.m.

Respectfully Submitted,

Judith A. LaCasse
Recording Secretary